

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**MEETINGS**

**8341.**

Regular Meetings of the Board – Regular meetings of the Board shall be held on the second and fourth Tuesday of each month at 7:00 PM except for the following months:

December – Second Tuesday only

July – Second Tuesday only

August – Fourth Tuesday only

Special Meetings of the Board – Special meetings shall be called by the Chairperson upon a written request of one third of the members or whenever deemed necessary by the Chairperson. Written notice of all special meetings shall be given to the members of the Board at least 24 hours previous to the time stated for the meeting to convene. Said notice shall indicate the purpose of such special meetings; and no other business shall be transacted at such meetings except upon the unanimous vote of the whole Board.

Special meetings are to be held on other days of the week (other than Mondays) so as not to conflict with Town Council meetings.

Adjournment of Meetings – Meetings shall adjourn no later than 10:30 PM.

Extensions in time of adjournment may occur should two-thirds of the members present so approve. (In the event five members are in attendance, it will be necessary to have 4 affirmative votes for an extension in time of adjournment; if seven members are in attendance, it will be necessary to have five affirmative votes).

**Policy Adopted: February 14, 1961**  
**Policy Amended: November 23, 1971**  
**Policy Amended: December 14, 1982**  
**Policy Effective: November 14, 1983**  
**Policy Amended: December 11, 1989**  
**Policy Amended: December 11, 1990**  
**Policy Amended: December 13, 1993**  
**Policy Amended: March 27, 2007**  
**Policy Amended: December 11, 2007**  
**Policy Reviewed: February 24, 2009**  
**Policy Revised: October 9, 2012**  
**Effective: January 1, 2013**